

**Village of Rothbury  
Itinerant Merchant Application / Permit**

**Applicant**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address (If Applicable): \_\_\_\_\_

\_\_\_\_\_

Describe the goods and services you will provide in detail:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Hours of Operation: \_\_\_\_\_

Vehicle License Plate: \_\_\_\_\_

If a Vehicle Will Not be utilized Describe the Structure: \_\_\_\_\_

\_\_\_\_\_

Have you been convicted of a Misdemeanor or Felony? Yes/No

If so Please Describe the Date and Nature of the Crime: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Property Owner**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Address to be Utilized by Applicant: \_\_\_\_\_

\_\_\_\_\_

Parcel Number to be Utilized: \_\_\_\_\_

**Permit / License Requirements**

1. Any person who shall desire to solicit, sell, distribute or peddle goods, wares or services within the Village of Rothbury shall apply for and obtain a license for such activity from the Village Clerk. A copy of the license shall be attached to any structure utilized by the Applicant, if any. If no structure is utilized a copy of the license shall be kept on the Applicant at all times and shall be subject to the immediate inspection of the Village upon demand.
2. Written permission from property owner.
3. Such license shall entitle said person to solicit, sell, or peddle such goods, wares or services for a period not to exceed the expiration date as stated on the permit / license. This license is nontransferable.
4. Hours of said solicitation shall be restricted as stated within the permit / license.
5. A permit / license fee shall be paid in an amount determined by the Village of Rothbury.
6. Any person who shall fail to apply for and obtain such permit shall be guilty of a misdemeanor and punished under the general misdemeanor provisions of this Code.
7. Applicant or Property Owner must post bond in an amount determined by the Village of Rothbury, which shall be returned 90 days from the date of this Application.
8. Permittee / Licensee must provide picture ID for themselves as well as all employees for the Village Clerks file.
9. Applicant and Property owner must otherwise comply with all other requirements of the Village Code of Ordinances, State and Federal law.

If you have any questions or concerns, please feel free to contact the Village of Rothbury.

Contact Information:

Village of Rothbury  
7804 S. Michigan Ave.  
Rothbury, MI 49452

Phone: 231- 894-2385  
Fax: 231-893-4454  
E-Mail: [clerk@villageofrothbury.com](mailto:clerk@villageofrothbury.com)

**Applicant:**

**Property Owner:**

Signature: \_\_\_\_\_

Print: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

The approved applicant is licensed to solicit, sell, distribute or peddle goods, wares or services with the Village of Rothbury in accordance with this Application / License and the Village of Rothbury Code of Ordinances, State and Federal law through the end of the expiration date listed below.

**THE VILLAGE OF ROTHBURY RESERVES THE RIGHT TO REVOKE OR SUSPEND THIS LICENSE. IN THE EVENT THIS LICENSE IS REVOKED OR SUSPENDED ALL FEES AND BOND MAY BE FORFEITED.**

**To Be Completed by the Village of Rothbury**

License Start Date: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Fee in the Amount of \$ \_\_\_\_\_ paid by \_\_\_\_\_

Bond in the Amount of \$ \_\_\_\_\_ posted by \_\_\_\_\_

Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_